INSTRUCTIONS *for* AUTHORS

---------- EDITORIAL POLICIES ----------

The Editor-in-Chief of *The Bangkok Medical Journal* invite manuscripts in all areas of medical research. As a general guide, manuscripts will be considered for publication if they contribute significant new findings to the field.

TYPES OF MANUSCRIPTS

The following types of material may be considered for publication:

(1) Peer-reviewed papers

a. Critical reviews and commentary.

b. Full-length original research articles. These articles should be limited and confined to the critical parts and material.

c. Special reports. In some cases, special reports from other broadly constituted working groups will be published after peer review.

d. Brief communications. These articles may include short studies, small series or case reports.

Note: We are willing to consider all types of aforementioned peer-reviewed papers, which (where appropriate) should have been approved by the Institute Review Board (IRB)/Ethics committee of author's institution, before submission to The Bangkok Medical Journal.

(2) Editorially-reviewed papers

(3) Supplements

MANUSCRIPT PREPARATION

(1) General Style Guidelines

Manuscripts are to be submitted (and will be published) in English. Use international non-proprietary (generic) names when referring to drugs; avoid proprietary (brand) names.

(2) Manuscript Format

a. Critical Reviews and Invited Commentaries

• Title Page (see Full-Length Original Research below)

• Abstract and Keywords Reviews and commentaries should generally begin with a brief (less than 200 words) summary of the content. The summary (unstructured) should provide the reader with an abstract of the main points of the paper. Abstract should be followed by a list of 3-6 keywords; please provide keywords that will assist in the indexing of your article (i.e., make it easy for individuals who are searching online to find your paper).

b. Full-Length Original Research and Brief Communications

*** Title Page**

Include the following information: Full title of the manuscript; authors' names (first and last names, middle initial when commonly used by that author); institutional affiliation for each author (use super-scripted numbers after each author's name, and a corresponding superscripted number before each institutional affiliation); contact information for the corresponding author.

*** Abstract**

Should consist of four sections, labeled: Objectives; Materials and Methods; Results; Conclusion. This structured summary should concisely and specifically describe why and how the study was performed, the essential results, and what the authors conclude from the results.

*** Keywords**

Keywords are significant words in medical indexing. They are useful as a tool when researching for paper information from lists of medical journals.

*** Introduction**

State the objectives of the study clearly and concisely, and provide a context for the study by referring judiciously to previous work in the area. Do not attempt to present a comprehensive review of the field. Provide a statement about the significance of this research for understanding and/or treating the concerned disease.

*** Materials and Methods**

Describe the research methods in sufficient detail that the work can be duplicated; alternatively, give references (if they are readily accessible) and comprehensive descriptions. Identify the statistical procedures that were used and the rationale for choosing a particular method, especially if it is not standard.

*** Results**

Results should be reported fully and concisely, in a logical order. Descriptive information provided in figure legends need not be repeated in the text; use the text, however, to describe key features of the figures. When appropriate, give sample numbers, the range and standard deviation (or mean error) of measurements, and significance values for compared populations.

ISSN 2287-0237 (online)/ 2287-9674 (print)

*** Discussion**

Provide an interpretation of the results and assess their significance in relation to previous work in the field. Do not repeat the results. Do not engage in general discussion beyond the scope of the experimental results.

*** Conclusion**

Conclusions should be supported by the data obtained in the reported study; avoid speculation not warranted by experimental results, and label speculation clearly.

*** Acknowledgements**

All acknowledgements including financial support should be mentioned under the heading "acknowledgements" and not as footnotes on the first page or in the text.

*** References**

Authors are responsible for the accuracy of their references. In manuscript, please number the cited references in chronological order and superscript them at the end of sentence. All references cited in the text (including those included in figure legends and tables) should be listed References.

Start the References on a separate page, and arrange citations in chronological order so that they will be in sequence with references cited in the text. List all authors when there are three or fewer; when there are four or more, list the first three, followed by "et al.", title of the article, journal name (in italics - use PubMed abbreviations), year of publication (followed by a semicolon), volume number (followed by a colon) and pages (first - last page numbers). Reference to electronic material should include author name(s), date, article title, and journal (as above); where volume and/or page numbers are not available, substitute Digital Object Identifier (DOI) number. Numbered references to personal communication, unpublished data, or manuscripts either "in preparation" or "submitted for publication" are unacceptable. If essential, such material can be incorporated at the appropriate place in the text.

The following are sample references:

1. Saengpattrachai M, Srinualta D, Lorlertratna N, et al. Public familiarity with, knowledge of, and predictors of negative attitudes toward epilepsy in Thailand. *Epilepsy Behav* 2010;17:487-505.
2. Saengpattrachai M, Sharma R, Hunjan A, et al. Nonconvulsive seizures in the pediatric intensive care unit: etiology, EEG, and brain imaging findings. *Epilepsia* 2006;47:1510-8.
3. Treiman DM, Delgado-Escueda AV. Status epilepticus. In: Thompson RA, Green RA, Green JR,eds. Critical Care of Neurological and Neurosurgical Emergencies. New York: Raven, 1980:53-99.
4. Kuczmarski RJ, Ogden CL, Grammer-Strawn LM, et al. CDC growth charts: United States. Advancedata from vital and health statistics. No. 314. Hyattsville, Md.: National Center for Health Statistics, 2000. (DHHS publication no. (PHS) 2000-1250 0-0431.)
5. U.S. positions on selected issues at the third negotiating session of the Framework Convention on Tobacco Control. Washington, D.C.: Committee on Government Reform, 2002. (Accessed March 4, 2002, at http://www.house.gov/reform/min/inves_tobacco/index_accord.htm.)

MANUSCRIPT SUBMISSION

(1) Cover letter

All manuscripts should be submitted with a cover letter, addressed to the Editors-in-Chief, which explains why the manuscript should be published in *The Bangkok Medical Journal*. In particular, authors should identify novel findings, innovative approaches, and important insights that would make the manuscript of particular value to the readers of *The Bangkok Medical Journal*.

(2) Text, table and figure files

All files should be given a label that includes the first author's last name and the nature of the file.

MANUSCRIPT PUBLICATION

(1) Proofs

Proofs are mailed electronically in a PDF format, and must be returned within three days of receipt.

Late returns of proofs will cause substantial delay in article publication. It is the corresponding author's responsibility to see that the proof is accurately checked and corrected, and to return the proofs promptly to avoid publication delays.

Please check the spelling of co-authors' names, text, tables, legends, and references carefully. It is the authors' responsibility to make sure that the information is accurate. Indicate corrections either using the PDF editor function or with clear hard-copy indications. The proof corrections stage is not the time for fine-tuning language or making any other substantive changes. Confine corrections to errors in printing; authors may be charged for major author-initiated changes.

(2) Public access of accepted/published articles

Prior to acceptance, articles may be shared (print or electronic copies) with colleagues. After an article has been accepted, authors may share print or electronic copies of the article (accepted and revised to address peer review) with colleagues, and may use the material in personal compilations, other publications of his/her own work, and for educational/research purposes. Articles published in The Bangkok Medical Journal are freely accessible to the public - via website "www.bangkokmedjournal.com"

ISSN 2287-0237 (online)/ 2287-9674 (print)